

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby appoint the following named persons to serve documents as Civilian Process Servers (employees and volunteers) on behalf of the Auburn Police Department and Constable Process Servers without firearm/arrest powers (Private) within the City of Auburn for 2022. Constable Process Servers (Private) are not an agent or employee of the city or entitled to hold himself/herself out as such and is not authorized to carry a firearm in the performance of his/her duties, and that his/her authority to act as a constable is limited to private employment as a process server.

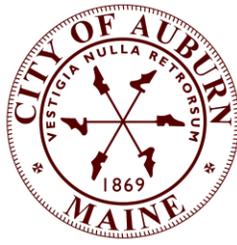
John Banville	Employee	Civilian Process Server	Without Firearm	Re-appointment
Anna Brown	Employee	Civilian Process Server	Without Firearm	Re-appointment
Maegan Kyllonen	Employee	Civilian Process Server	Without Firearm	Re-appointment
Kenneth Edgerly	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Glenn Garry	Volunteer	Civilian Process Server	Without Firearm	Re-appointment
Harry Gorman	Private	Constable Process Server	Without Firearm	Re-appointment
David O'Connell	Employee	Civilian Process Server	Without Firearm	Re-appointment

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 02-01032022

City Council Order

IN CITY COUNCIL

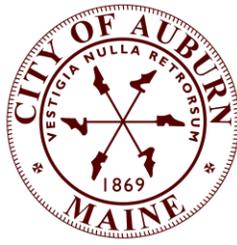
ORDERED, that the City Council hereby re-appoints Bryan Bachelder as the Local Sealer of Weights and Measures with a term expiration of December 31, 2022.

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 03-01032022

City Council Order

IN CITY COUNCIL

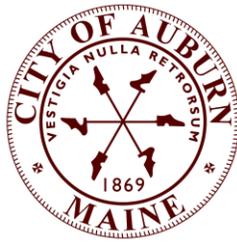
ORDERED, that the City Council hereby authorizes changing the second regular meeting of the City Council from Monday, January 24, 2022 to Tuesday, January 18, 2022.

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

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Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 04-01032022

City Council Order

IN CITY COUNCIL

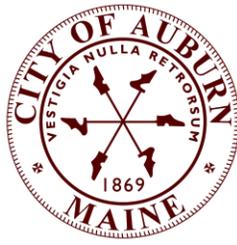
ORDERED, that the City Council hereby sets the time for opening the polls for 2022 elections to be 7:00 AM.

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council direct staff to draft amendments consistent with the adopted Comprehensive Plan for consideration by the Planning Board and direct the Planning Board to review proposed amendments, hold Public Hearings on each and forward a recommendation back to the City Council on the following four amendments:

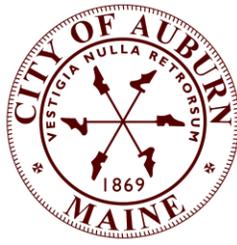
- a. **Gracelawn area**; 148 acres from Agriculture and Resource Protection to Commercial Development District (CDD). Approximately, 37 acres are not shown as CDD in approved FLU mapping, but the council did approve utilizing the Auburn Lake Watershed Study. In that study they suggested moving the watershed boundary out and a result from that, we are suggesting moving the proposed CDD boundary out to match the new watershed boundary another 37 +/- acres as intended.
- b. **Washington Street Area**; 716 acres from General Business to Commercial Formed Based Code Gateway Development District. Approximately 9.63 acres were not included in the FLU mapping. But approved in the order by the council for the approval of the specific lot PID 199-052.
- c. **Court Street/City Core of Urban Residential Area**; 1,687.41 acres of Urban Residential to Traditional Neighborhood Development District Areas.
- d. **Subsurface Wastewater Disposal in the Lake Auburn Watershed**; Maintain a requirement for a minimum depth of 36 inches above the limiting factor/constraining layer (groundwater or bedrock), while allowing the use of State-approved alternative septic system and leach field designs that meet statewide standards.

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

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Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 06-01032022

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby amends the Board and Committee Appointment Policy as attached.

Passage on 1/3/2022 6-0 (Councilor Hawes absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager

ORDER: 06-01032022 (ATTACHEMENT)

**CITY OF AUBURN
BOARD AND COMMITTEE APPOINTMENT POLICY**

The Mayor shall appoint a three member committee hereinafter called the “Appointment Committee”. The Appointment Committee shall review all applications to boards or committees assigned per attachment “Committees of the City of Auburn”; the Committees may interview applicants, including incumbents, for vacancies on all City boards, commissions and committees.

The Appointment Committee may review term expirations and propose appointments as frequently as necessary. The Clerk shall notify the various boards, commissions, and committees of the upcoming expirations and any current vacancies., ~~the Mayor, the City Manager and the City Council members of the upcoming expirations and any current vacancies periodically, but not less than once per year.~~

Incumbents will receive notification from the Clerk reminding them of the expiration of their term and letting them know they need to reapply. Additionally, the Clerk shall post on the City website a notice of vacancy for at least 30 14 days. However, if a term becomes vacant due to a resignation, death, residency, disqualification, or other sudden vacancy, the committee may shorten or eliminate the ~~30-14~~ day posting. The Clerk will also notify all alternate members so that they may apply-submit a letter of interest for full membership, if interested.

A notice shall be placed on the City’s website. The Clerk may create an email group of neighborhood group contacts, Chamber, contacts and other interested individuals to which the advertisement may be sent.

Applications shall only be accepted during the posted period and must be postmarked no later than the deadline. Emails are acceptable and must be time stamped in advance of the deadline. Incumbents must reapply-submit a notice of interest each time. All new applicants are required to send a completed application form and it is recommended that they also send a resume and a cover letter to apply.

The Clerk shall notify the staff person to the board, commission, or committee in question, so that he/she can also have a conversation with any incumbents to let them know their term is expiring.

All boards, commissions, and committees will be provided with a brief description of that board’s duties and the qualifications for appointment will be in the header, notebooks containing the ordinances/by-laws pertaining to each board, commission, or committee, and a list of the incumbents on all boards.

The Appointment Committee meetings are considered a Public Meeting. The date and time of the meeting will be posted on the City website at least 2 days prior to the meeting. All City

Councilors will receive copies of the applications to review at least ~~one week~~two days prior to the Appointment Committee meeting. During the Appointment Committee meetings, the Committee may enter into Executive Session to review applications.

The Appointment Committee may vote by hand or by consensus on the nominee for each vacancy. If the Appointment Committee does not agree on a nominee, a vacancy may be re-advertised or presented to the City Council.

Within two business days after the nominations are completed, the Clerk shall notify the employees who staff the boards, commission, or committees, to let them know who is being nominated or that a position is being re-advertised. Also on that day, the Clerk shall notify applicants who are being nominated. Nominees shall be told when their appointment is going to the full Council agenda. Appointments will appear under the consent agenda and enacted by one motion. There will be no separate discussion of these items unless a Council member or a citizen so requests, in which event, the item will be removed from the Consent Agenda and considered in its normal sequence on the ~~Agenda~~agenda under new business with possible Executive Session if needed. ~~Nominees will be asked to attend the meeting.~~

Except for legal retention purposes, resumes will not be kept for future vacancies, ~~once interviews have been held~~. The process shall start fresh each time, ensuring that resumes are current and received from applicants qualified to fill the positions.

The Clerk shall prepare the order for the Council meeting, noting the names, board to which members are being appointed and the term expiration date. ~~At the meeting, the Mayor shall ask the new board members to stand and introduce themselves, once the order has passed.~~

Within two business days, after the Council appointments are passed, the Clerk shall notify each new member, congratulating them, advising them of the expiration date of their term, telling them who the staff person is and letting them know they must be sworn in before their first meeting. A copy of the notification shall be sent to the staff person for that committee along with the new member's resume.

The website shall provide a complete list of all the board and committee members currently serving, ~~date of end of term, and date of original appointment.~~

All appointments in this policy are those subject to the approval of the City Council. ~~Appointments of the Mayor as conferred in Charter are subject to this process or processes.~~

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Alternate Member

An alternate member shall participate in all meetings with the same rights as a full member, except they shall not have the right to vote. The right to vote shall only be conferred by a vote of full members present to fill an absence, temporarily vacated seat, or to replace a member who has removed themselves due a conflict of interest. Alternate members shall be appointed to voting rights on a rotating basis, so as to preserve fairness. The purpose of alternate members is to sustain a full voting board and to educate new interested persons before becoming

a full member. It is the intent but not mandate of the Council to promote Alternate Members to full membership before accepting new members to a board or committee.

Reports and Vacancies

A vacancy on any appointive board, commission, or committee of the city shall exist upon the occurrence of any of the following events:

- (a) Death of a member.
- (b) Resignation of a member.
- (c) Moving by a member of the member's place of residence from the City of Auburn. When a member moves from the City of Auburn, the vacancy shall occur immediately and the member shall not serve at any further meetings.
- (d) Failure of a member to attend more than three (3) consecutive meetings or absence from five (5) meetings during the preceding twelve-month period.

Reporting actions and vacancies.

The chairman of each board or commission of the city shall certify or cause the secretary of the board or commission to certify to the city council each month the actions of said board or commission, together with the record of absences of members. In such report, the chairman or secretary of each such board or commission shall notify the city council of any vacancy occurring on such board or commission. In the event that a vacancy occurs, the board or commission may, by majority vote of its membership, exclusive of the member affected, recommend to the city council that the attendance provision be waived for cause, in which case no vacancy shall exist until the city council disapproves the recommendation.

Removal from Office

An official or officials who are alleged to have caused grounds for removal from office are subject to the "Policy for Removal of Officials Appointed to Boards, Commissions and Committees" approved as part of this policy.

**POLICY FOR REMOVAL OF OFFICIALS APPOINTED TO BOARDS,
COMMISSIONS AND COMMITTEES**

1. Purpose. The purpose of this policy is to have in place a process for the removal of officials appointed to boards, commissions and committees
 2. Authority. The City Council exercises its authority to remove officials under Title 30-A, section 2601 which allows the removal for cause after notice and hearing.
 3. Cause. All grounds constituting cause cannot be detailed. However, the following are examples of conduct which may result in removal for cause:
 - A. More than three consecutive absences or five absences within a calendar year, unexcused by the Board, Commission or Committee by majority vote. This subsection may not be used unless the records of the Board, Commission or Committee reflect the facts constituting grounds. Nothing in this subsection shall be interpreted to prevent an official from requesting a leave of absence from the Council for unusual circumstances. Unusual circumstances could include, but not be limited to, illness of the official or an immediate family member; temporary relocation for employment, military duty or educational reasons; and increased temporary child care responsibilities. In making the decision whether or not to grant a leave of absence, the Council shall balance the needs of the City and the Board, Commission or Committee with the needs of the official.
 - B. Inappropriate public conduct or conduct to other officials related to the office held. Examples include but are not limited to verbal abuse to other officials or members of the public, or obstruction of meetings of the Board, Commission or Committee.
 - C. Impairment by alcoholic beverages or drugs at Board, Commission or Committee functions.
 - D. Indictment or conviction (1) for a Class C or higher Crime, or (2) for a Class D or lower crime or a civil violation, directly or indirectly affecting the office held. Examples of Class D or lower crimes or civil violations affecting the office held would be shoplifting a compact disk where the office involved the handling of money; or violations of a protected resource where the Board, Commission or Committee deals with that resource. These provisions apply even when the conduct leading to the indictment or conviction has taken place outside the City of Auburn or State of Maine.
 - E. Other reasons related to the good of the Committee, the City or the office held.
1. Removal procedure.

- A. Separation of roles. While a City Councilor sitting in a removal proceeding may be aware of the facts and circumstances leading to the proceeding, the City Council recognizes that no individual Councilor may prejudge the proceedings. Therefore, in a proceeding to remove an appointed official, the facts and circumstances shall be investigated by the City Manager or the City Manager's designee (hereinafter "the City Manager"), rather than an individual Councilor. Should allegations be brought to an individual Councilor, which the individual Councilor believes may be cause for removal, the individual Councilor shall turn the facts and circumstances over to the City Manager, and refer further inquiries to the City Manager. Inquiries to other Councilors shall be turned over to the City Manager. No Councilor shall participate in any removal hearing if that Councilor has an interest, a conflict, or is disqualified, under the Rules of Order and Procedure for Auburn City Council.
- B. Investigation. The City Manager shall investigate the allegations as soon as reasonably possible. If the City Manager determines the allegations create probable grounds for removal, the City Manager shall notify the official in writing that the City Manager is contemplating a recommendation to the City Council that the official be removed, outlining the City Manager's reasons. The City Manager shall provide the official a reasonable amount of time to provide the official's position on the allegations, before the City Manager finalizes the recommendation to the City Council.
- C. Hearing. If the City Manager recommends removal, the City Council shall schedule a hearing on the official's removal. The hearing shall be scheduled at a time which will allow the City Manager and the official an adequate opportunity to prepare their presentations to the City Council. At the hearing, the City Manager shall present the City's case with the official's case following. The presentations may include witnesses and exhibits, including documents. The City Manager and the officials shall provide each other a list of witnesses and exhibits at least seven days before the hearing date unless another time is agreed upon. Each party shall be allowed to ask questions of the other party's witnesses. Evidence will be admissible if it is evidence which would be relied upon by persons in the conduct of serious affairs. This means, for example, that hearsay evidence will not be excluded, and that the procedure will be conducted according to the principles of fair play rather than of strict rules of evidence.
- D. Confidentiality. The hearing shall be conducted in open session unless the Council determines public discussion could reasonably be expected to cause damage to the official's reputation or the official's

right to privacy would be violated. If the Council makes that determination, all related materials will be confidential until a final, non-appealable decision. Regardless of the Council's decision on public discussion, the official may request in writing that the hearing be conducted in open session, and that all related materials be public.

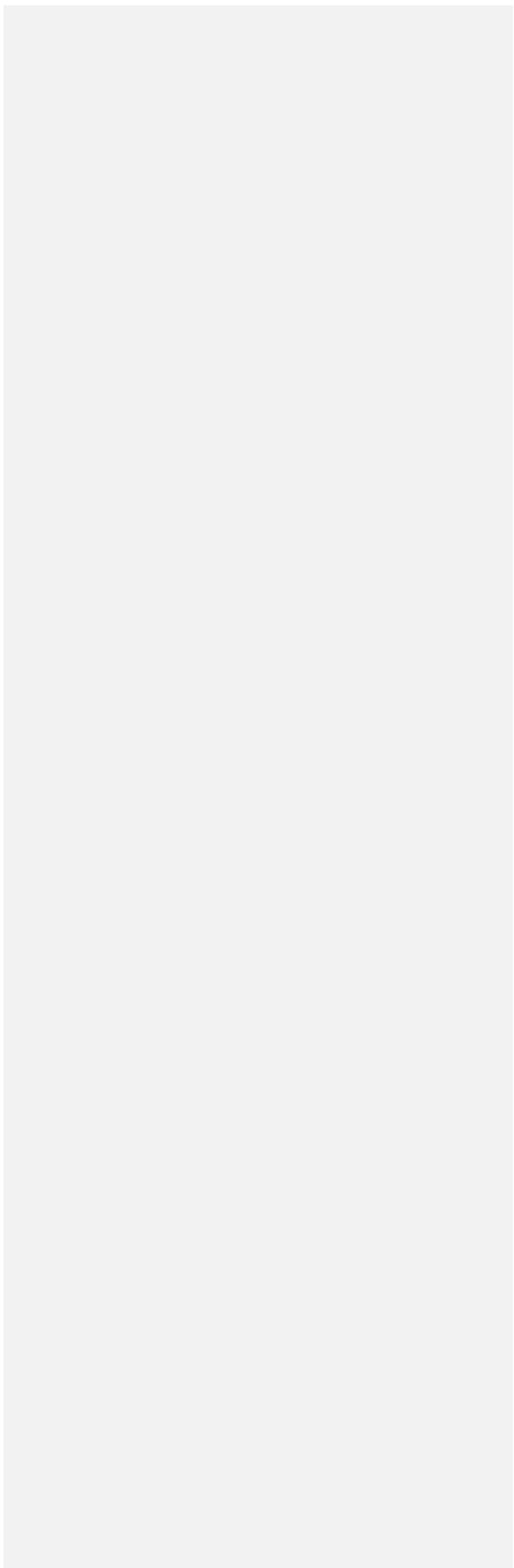
Even if the hearing is conducted in open session, it is not a public hearing. Stated differently, the only persons presenting testimony or evidence will be those persons selected by the City Manager or official. The general public will not be invited to testify at the hearing.

- E. Decision. After the City Council hears the evidence, it shall issue a written decision of those present and voting. The written decision shall state the facts and conclusions upon which the City Council relies in making its decision. If the written decision removes the official from office, the written decision shall become public as soon as it is a final, non-appealable, decision. The vote on the written decision shall be by majority vote.

- 5. Resignation. If the official elects to resign at any stage of this process, the process shall terminate, and any pending investigation or hearing under this process shall cease.

Boards & Committees of the City of Auburn – see Appendix

COMMITTEES & BOARDS OF THE CITY OF AUBURN



APPENDIX

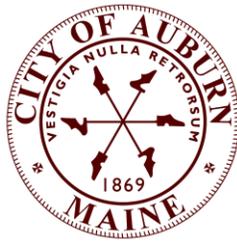
COMMITTEES & BOARDS OF THE CITY OF AUBURN

Board Name

911 Committee
Age-Friendly Community Committee
Agriculture Committee
Androscoggin County Budget Committee
Androscoggin Transportation Resource Center (ATRC)
Androscoggin Valley Council of Governments (AVCOG)
Appointment Committee
Auburn Business Development Corp (ABDC)
Auburn Housing Authority
Auburn & Lewiston Municipal Airport
Auburn Public Library Board of Trustees
Auburn Sewer District Board of Trustees
Auburn Water District Board of Trustees
Audit Committee
~~Cable TV Advisory Board~~
Citizen's Advisory Committee (CAC)
City Council
Community Development Block Grant (CDBG) Loan Committee
Complete Streets Committee
Conservation Commission

- Community Forest Subcommittee
- Parks Subcommittee

Ethics Panel
Lewiston-Auburn Railroad Company (LARC)
L/A Transit Committee (LATC)
L/A Water pollution Control Authority
Maine Waste-to-Energy
Parks & Recreation Advisory Board
Planning Board
Registration Appeals Board
Regulatory Advisory Board
School Committee



ORDER 07-01182022

City Council Order

IN CITY COUNCIL

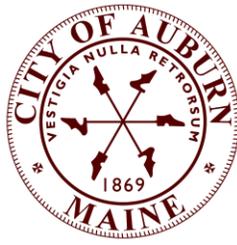
ORDERED, that the City Council hereby appoints Brian Dubois to the Planning Board as a full member with a term expiration of 1-1-2025.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 08-01182022

City Council Order

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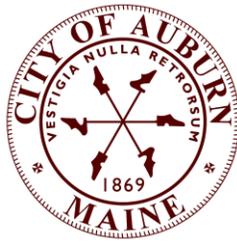
ORDERED, ORDERED, that the City Council hereby appoints Toni Ferraro to the Planning Board as a full member with a term expiration of 1-1-2024.

Passage on 1/18/2022 5-2 (Councilors Gerry and Whiting opposed).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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Phillip L. Crowell, Jr., City Manager



ORDER 09-01182022

City Council Order

IN CITY COUNCIL

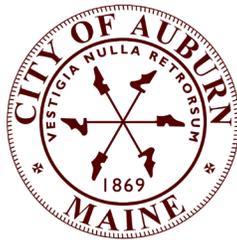
ORDERED, that the City Council hereby appoints Joshua Daigle to the Planning Board as an associate member with a term expiration of 1-1-2023.

Passage on 1/18/2022 5-2 (Councilors Gerry and Whiting opposed).

Richard Whiting, Ward One
Joseph Morin, Ward Four
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ORDER 10-01182022

City Council Order

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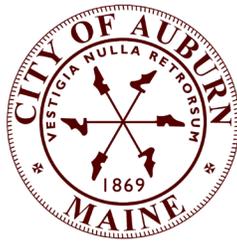
ORDERED, that the City Council hereby appoints Kathy Shaw to the Regulatory Advisory Board with a term expiration of 6-1-2022.

Passage on 1/18/2022 7-0.

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Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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Phillip L. Crowell, Jr., City Manager



ORDER 11-01182022

City Council Order

IN CITY COUNCIL

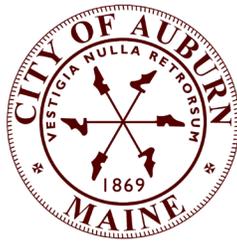
ORDERED, that the City Council hereby appoints James Timoney to the Auburn-Lewiston Airport Board with a term expiration of 1-1-2023.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
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Belinda A. Gerry, At Large

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Phillip L. Crowell, Jr., City Manager



ORDER 12-01182022

City Council Order

IN CITY COUNCIL

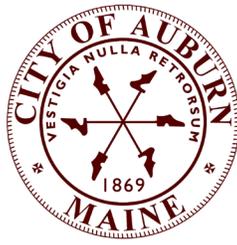
ORDERED, that the City Council hereby re-appoints Patricia Madore to the 9-1-1 Committee with a term expiration of 1-1-2024.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

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Leroy G. Walker, Ward Five
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ORDER 13-01182022

City Council Order

IN CITY COUNCIL

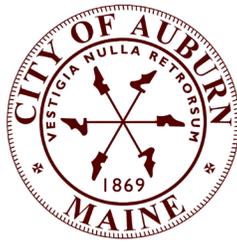
ORDERED, that the City Council hereby re-appoints Jennifer Kimble to the Auburn Housing Authority Board of Commissioners with a term expiration of 10-01-2025.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
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Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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ORDER 14-01182022

City Council Order

IN CITY COUNCIL

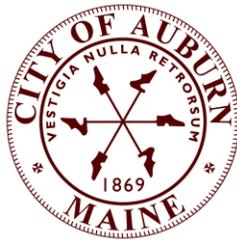
ORDERED, that the City Council hereby appoints Tina Eugley to the Age Friendly Committee with a term expiration of 6-1-2023.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
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Belinda A. Gerry, At Large

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Leroy G. Walker, Ward Five
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ORDER 15-01182022

City Council Order

IN CITY COUNCIL

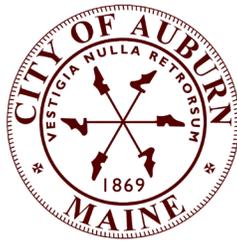
ORDERED, that the City Council hereby appoints Pam Rousseau to the Agriculture Committee with a term expiration of 4-1-2024.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
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Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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ORDER 16-01182022

City Council Order

IN CITY COUNCIL

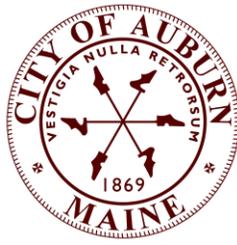
ORDERED, that the City Council hereby appoints David Gonyea to the Public Safety Building Ad hoc Committee.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
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ORDER 17-01182022

City Council Order

IN CITY COUNCIL

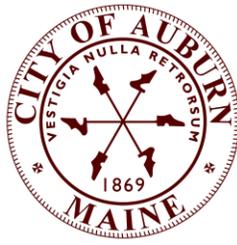
ORDERED, that that City Council hereby adopts the revised CDBG-CV budget as recommended by the Business & Community Development Office.

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
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Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby adopts the following policy for holding remote meetings pursuant to 1 M.R.S.A. § 403-B.

Auburn City Council Remote Meeting Policy

1. Attendance.

Council members are expected to be physically present for council meetings except when the mayor determines an emergency or urgent issue that requires the entire council to meet remotely. In such circumstances, the council members will participate in the meeting remotely through telephonic or video conferencing.

2. Notice.

Notice of all council meetings shall include the means by which members of the public may access the meeting remotely, if applicable. Copies of the agenda, together with relevant supporting documents, shall be made available to members of the public to the same extent as customarily available.

3. Voting.

During a remote meeting, all members are present for the purposes of a quorum and voting. Votes taken during meetings using remote methods shall be taken by a roll call vote that can be heard (if using telephonic conferencing) or seen and heard (if using video conferencing) by members of the council and by members of the public.

4. Remote Public Participation.

Members of the public shall be afforded a meaningful opportunity to attend and participate in council meetings by remote methods when a remote meeting is called. Members of the public shall be restricted to remote participation only when there is an emergency or urgent issue that requires the council to meet remotely under Section 1 of this policy. Reasonable accommodations may be provided when necessary to provide access to individuals with disabilities.

5. Remote methods.

As used in this policy, "remote methods" means telephonic, or video technology allowing simultaneous reception of information and may also include other means necessary to provide reasonable accommodations to individuals with disabilities. Remote participation by council members cannot be by text-only means such as email, text messages, or chat functions.

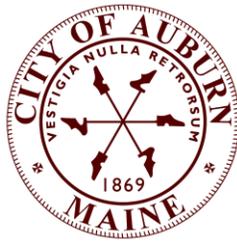
Legal Reference: 1 M.R.S.A. § 403-B and 1 M.R.S.A. § 406

Passage on 1/18/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 19-02072022

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council appoint a Representative (City Manager) and designate an Alternate (Assistant City Manager) to vote on behalf of the City of Auburn at the Maine Service Centers Coalition business meetings.

A TRUE COPY

ATTEST _____

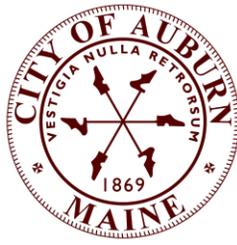
Susan Clements-Dallaire, City Clerk Date

Passage on 2/7/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 20-02072022

City Council Order

IN CITY COUNCIL

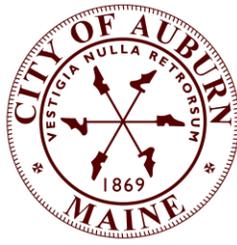
ORDERED, that the City Council hereby grants the City Manager or his designee the authority to negotiate and execute a purchase and sale agreement for the property located at 424 Mt. Auburn Avenue.

Passage on 2/7/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 21-02072022

City Council Order

IN CITY COUNCIL

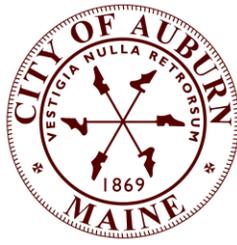
ORDERED, that the City of Auburn City Council hereby approves the allocation of \$565,000.00 from the American Rescue Plan Act (ARPA) funding to support the premium pay and retention efforts for Municipal employees.

Passage on 2/7/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 22-02072022

City Council Order

IN CITY COUNCIL

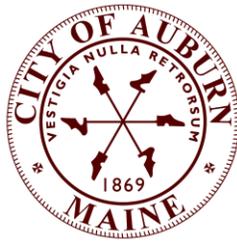
ORDERED, that the City of Auburn City Council hereby approves the allocation of \$350,000.00 from the American Rescue Plan Act (ARPA) funding to support the replacement and upgrade of software's/ platforms including Energov, Patriot and record digitizing.

Passage on 2/7/2022 6-0-1 (Councilor Staples abstained).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



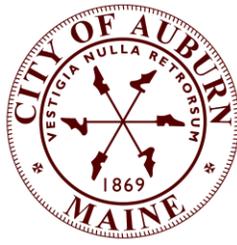
ORDER 22-02072022

City Council Order

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 23-02072022

City Council Order

IN CITY COUNCIL

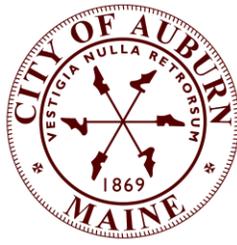
ORDERED, that the City of Auburn City Council hereby approves the allocation of \$150,000.00 from the American Rescue Plan Act (ARPA) funding to support water and sewer studies and implementation stemming from studies.

Passage on 2/7/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 24-02222022

City Council Order

IN CITY COUNCIL

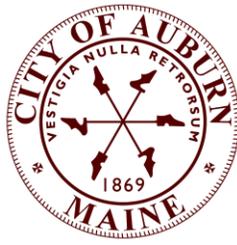
ORDERED, that the Auburn City Council hereby confirms Chief Moen's appointment of Timothy Robinson as a Constable with firearm for the Auburn Police Department.

Passage on 2/22/2022 6-0 (Councilor Morin absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 25-02072022

City Council Order

IN CITY COUNCIL

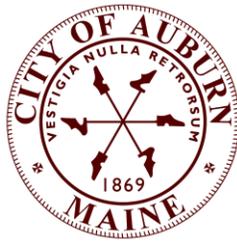
ORDERED, that the City of Auburn City Council hereby approves the allocation of \$250,000.00 from the American Rescue Plan Act (ARPA) funding to support the Evaluation and analysis of transportation efforts throughout the City and regionally.

Passage on 2/7/2022 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 25-02222022

City Council Order

IN CITY COUNCIL

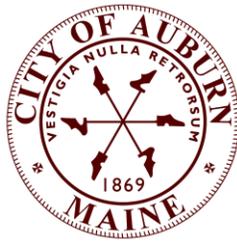
ORDERED, that the City Council hereby appoints Kathy Shaw to the Regulatory Advisory Board with a term expiration of 6-1-2022.

Passage on 2/22/2022 6-0 (Councilor Morin absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 26-02222022

City Council Order

IN CITY COUNCIL

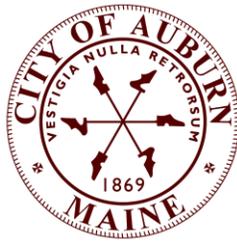
ORDERED, that the City Council hereby appoints Paul Jacques to the Planning Board as an associate member with a term expiration of 1-1-2023.

Passage on 2/22/2022 6-0 (Councilor Morin absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 27-02222022

City Council Order

IN CITY COUNCIL

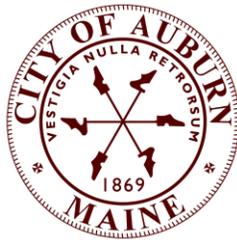
ORDERED, that the City Council hereby re-appoints Stephen Ness to the Auburn Sewer District with a term expiration of 3-1-2026.

Passage on 2/22/2022 6-0 (Councilor Morin absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 28-02222022

City Council Order

IN CITY COUNCIL

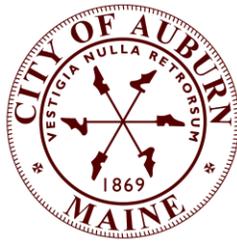
ORDERED, that the City Council hereby appoints Eric Gould to the Auburn Water District Board of Trustees with a term expiration of 3-1-2026.

Passage of order 28-02222022 4-3 (there was a tie vote 3-3 with Councilors Gerry, Whiting, and Walker opposed, and in accordance with the City Charter, Article III, Section 3.3, the Mayor voted to break the tie vote and voted in support).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



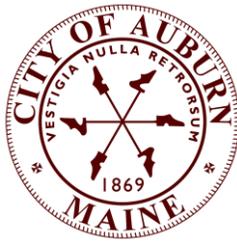
ORDER 28-02222022

City Council Order

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 29-02222022

City Council Order

IN CITY COUNCIL

ORDERED, that the City Council hereby re-appoints Dan Bilodeau to the Auburn Water District Board of Trustees with a term expiration of 3-1-2026.

Passage on 2/22/2022 6-0 (Councilor Morin absent).

Richard Whiting, Ward One

Joseph Morin, Ward Four

Belinda A. Gerry, At Large

Ryan Hawes, Ward Two

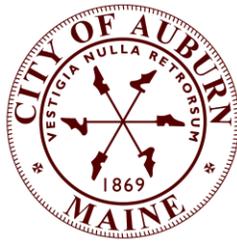
Leroy G. Walker, Ward Five

Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three

Dana Staples, At Large

Phillip L. Crowell, Jr., City Manager



City Council Order

City Council Order

Amending the #6 Proctor & Gamble (Tambrands II) Municipal Development Tax Increment Financing Development Program

WHEREAS, the City of Auburn (the "City") is authorized pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, to designate specific areas within the City as the Tambrands II Tax Increment Financing District (the "District") and to adopt a development program for the District (the "Development Program"); and

WHEREAS, on November 6, 2000 the Auburn City Council designated the District and adopted a Development Program for the District (the "Original Development Program"), which received the approval from the Maine Department of Economic and Community Development (the "Department"); and

WHEREAS, the City desires to adopt the First Amendment to the District and Development Program (the "First Amendment") to continue to achieve the District's original goals by revising the percentage of taxes paid on captured assessed value allocated to Tambrands Inc. ("the Company") in the Credit Enhancement Agreement; and

WHEREAS, the City Council has held a public hearing on February 21, 2022, upon at least ten (10) days prior notice published in a newspaper of general circulation within the City, on the question of amending the Original Development Program and Credit Enhancement Agreement in accordance with the requirements of 30-A M.R.S.A. § 5226; and

WHEREAS, the City Council has considered the comments provided at the public hearing, both for and against the adoption of the First Amendment, if any; and

WHEREAS, it is expected that approval will be sought and obtained from the Department, approving the First Amendment; and

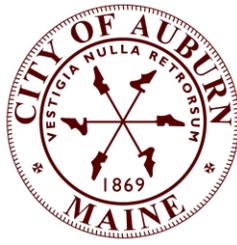
NOW THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF AUBURN, MAINE:

Section 1. The proposed First Amendment will contribute to the economic growth or well-being of the City or to the betterment of the health, welfare or safety of the inhabitants of the City. Pursuant to Title 30-A M.R.S.A. Section 5226(5), this First Amendment does not result in the District being out of compliance with any of the conditions of 30-A M.R.S.A. Section 5223(3) which include the percentage of area the District that is suitable for commercial use or other allowable uses, the acreage caps for single TIF districts and for all TIF districts in the City, and the total TIF district valuation cap. The City Council has considered any evidence presented regarding potential substantial detriments to a party's existing business and determined that any adverse economic

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

effect of the proposed First Amendment on a party's existing business is outweighed by the contribution made by the First Amendment to the economic growth or well-being of the City or to the betterment of the health, welfare or safety of the inhabitants of the City.

Section 2. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the City Council hereby amends the Tambrands II Municipal Development Tax Increment Financing Development Program and adopts the First Amendment, all as more particularly described in the First Amendment presented to the City Council herewith. Such First Amendment is hereby incorporated by reference into this vote as the Development Program for the District.

Section 3. The City Manager, or his duly appointed representative, is hereby authorized, empowered and directed to submit the proposed First Amendment to the Department for review and approval pursuant to the requirements of 30-A M.R.S.A. § 5226(2). In addition, the City Manager, or his duly appointed representative is hereby authorized, empowered, and directed to execute the amended Credit Enhancement Agreement on terms that are consistent with the First Amendment.

Section 4. The foregoing adoption of the First Amendment shall automatically become final and shall take full force and effect upon receipt by the City of approval of adoption of the First Amendment by the Department, without requirement of any further action by the City, the City Council, or any other party.

Section 5. The City Manager, or his duly appointed representative, is hereby authorized and empowered, at his discretion, from time to time, to make such revisions to the documents adopting the First Amendment as he may deem reasonably necessary or convenient in order to facilitate the process for review and approval of the First Amendment by the Department, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the Council in adopting the First Amendment.

A TRUE COPY

ATTEST _____

Susan Clements-Dallaire, City Clerk

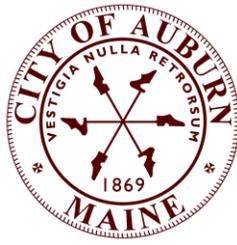
Date

Public hearing and passage on 2/22/2022 6-0
(Councilor Morin absent).

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



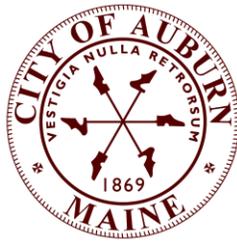
ORDER 30-02222022

City Council Order

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 31-03072022

City Council Order

IN CITY COUNCIL

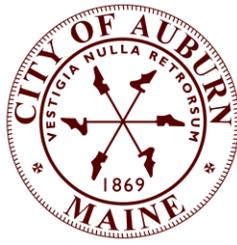
ORDERED, that the City Council hereby re-appoints Jonathan LaBonté to the Lewiston-Auburn Railroad Company from April 2022 to April 2025.

Passage on 3/7/2022, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 32-03072022

City Council Order

IN CITY COUNCIL

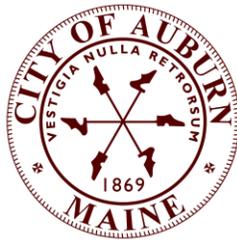
ORDERED, that the Auburn City Council hereby authorizes Jason Levesque to vote the shares held by any shareholder for the Lewiston Auburn Railroad Company.

Passage on 3/7/2022, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 33-03072022

City Council Order

IN CITY COUNCIL

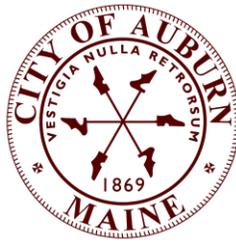
ORDERED, that the City Council hereby approves the request by American Lung Association in Maine to waive the Police Department detail fee of \$1040.00 for Trek Across Maine taking place June 17th and June 18th.

Passage on 3/7/2022, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDER, AUTHORIZING LOANS OF UP TO \$1,298,488 THROUGH THE STATE SCHOOL REVOLVING RENOVATION FUND

WHEREAS, the City desires to obtain one or more loans through the Maine Municipal Bond Bank’s (the “Bond Bank”) School Revolving Renovation Fund (“SRRF”) under the Maine School Facilities Finance Program to finance renovations and improvements to the Regional Education Treatment Center/SOS, Auburn Middle School and Walton Elementary School; and

WHEREAS, the City expects to enter into one or more loan agreements with the Bond Bank in an aggregate amount not to exceed \$1,298,488, provided, however, that the City anticipates that 67.05% of said loan or loans (estimated to be \$870,636) will be forgiven and that the City will be obligated to repay the 32.95% balance of said loan or loans (estimated to be \$463,386);

NOW, THEREFORE, BE IT ORDERED BY THE AUBURN CITY COUNCIL, pursuant to Section 5772 of Title 30-A of the Maine Revised Statutes, as amended, the Auburn City Charter and all amendments thereof, and all other authority thereto enabling, and following a public hearing duly called and held as required by Article 8, Section 8.13 of the City Charter:

THAT the Finance Director / City Treasurer are hereby authorized to borrow an amount not to exceed \$1,298,488, of which 67.05% (estimated to be \$870,636) is expected to be forgiven and 32.95% (estimated to be \$463,386) is expected to be repaid under the terms of the SRRF program (the “SRRF Loans”), and to evidence the amount of such SRRF Loans to be repaid under the SRRF program through the issuance of the City’s general obligation bonds (anticipated to be an amount not to exceed \$463,386), the proceeds of which are hereby appropriated to fund the costs of the following school renovations and improvements (including costs of issuance, capitalized interest, and any other costs related or ancillary thereto) (referred to as the “Projects”):

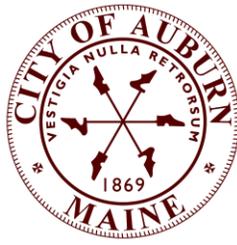
Amount	Description
\$1,000,000	Regional Education Treatment Center/SOS – ADA Compliance - Elevator/Bathrooms Renovations and Improvements
\$83,430	Auburn Middle School – Window Replacement and Improvements
\$215,058	Franklin School – Window and Door Replacement and Improvements

THAT the bonds shall be issued as authorized hereunder and shall be signed by the Finance Director / City Treasurer, attested by the City Clerk under the seal of the City.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

THAT the bonds may be issued at one time or from time to time, either singly or in series, and the authority and discretion to fix method of sale, issue date, maturities, denominations, interest rate, place of payment, form and other details of said bonds and notes, and to take all other actions and to sign and deliver all other documents, certificates and agreements in order to provide for the sale thereof is hereby delegated to the Finance Director / City Treasurer.

THAT the bonds authorized hereunder may be made subject to call for redemption, either with or without premium, on such terms as may be determined by the Finance Director / City Treasurer.

THAT the Finance Director / City Treasurer is authorized to negotiate, execute, and deliver, in the name of and on behalf of the Town such loan agreements, contracts, and other agreements, documents and certificates as may be necessary or appropriate as determined and approved by the Finance Director / City Treasurer in connection with the financing of the Projects (the "Financing Documents"), which Financing Documents shall be in such form and contain such terms and conditions, not inconsistent herewith, including the usual and customary terms as is required by the Bond Bank under its SRRF program, as may be approved by the Finance Director / City Treasurer such approval to be conclusively evidenced by her execution thereof.

THAT the Finance Director / City Treasurer and Clerk be, and hereby are authorized and empowered in the name of the City and on its behalf to do or cause to be done all such other acts and things as may be necessary or desirable in order to complete the SRRF Loan and to effect the issuance, sale and delivery of the bonds hereinabove authorized.

THAT a tax levy is hereby provided for each fiscal year that the bonds authorized hereunder remain outstanding to meet the annual installments of principal and interest as may accrue in each respective year.

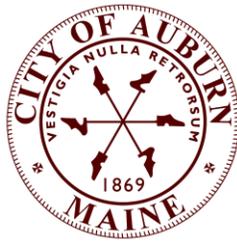
THAT if the Finance Director / City Treasurer or Clerk are for any reason unavailable to complete the SRRF Loan and to approve and execute the bonds or any of the Financing Documents, the person or persons then acting in any such capacity, whether as an assistant, a deputy, or otherwise, is authorized to act for such official with the same force and effect as if such official had herself performed such act.

THAT if any of the officers or officials of the City who have signed or sealed the bonds shall cease to be such officers or officials before the bonds so signed and sealed shall have been actually authenticated or delivered by the City, such bonds nevertheless may be authenticated, issued, and delivered with the same force and effect as though the person or persons who signed or sealed such bonds had not ceased to be such officer or official; and also any such bonds may be signed and sealed on behalf of the City by those persons who, at the actual date of the execution of such bonds, shall be the proper officers and officials of the City, although at the nominal date of such bonds any such person shall not have been such officer or official.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



ORDER 34-03072022

City Council Order

THAT the authority to issue the bonds authorized hereunder shall automatically expire 2 years from the date this Order is approved.

A public notice providing a general summary of the proposed borrowing was published the same on March 5, 2022, in the Lewiston Sun-Journal, a daily newspaper published in Androscoggin County.

A public hearing was held on March 21, 2022.

A TRUE COPY

ATTEST _____

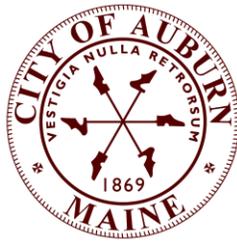
Susan Clements-Dallaire, City Clerk

Passage of first reading on 3/7/2022, 7-0.
Public hearing and passage of second reading
on 3/21/2022, 7-0.

Richard Whiting, Ward One
Joseph Morin, Ward Four
Belinda A. Gerry, At Large

Ryan Hawes, Ward Two
Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

IN CITY COUNCIL

ORDERED,

Approving the TIF #26 North River Road Apartments Municipal Development Tax Increment Financing Development Program

WHEREAS, the City of Auburn (the "City") is authorized pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, to designate specific areas within the City as the TIF #26 North River Road Apartments Municipal Tax Increment Financing District ("the District") and to adopt a development program for the District (the "Development Program"); and

WHEREAS, there is a need to provide continuing employment opportunities for the citizens of the City and the surrounding region; to improve and broaden the tax base of the City; and to improve the general economy of the City, the surrounding region and the State of Maine; and

WHEREAS, adopting and implementing the District and the Development Program will help to improve and broaden the tax base in the City and improve the economy of the City and the State of Maine; and

WHEREAS, the City has held a public hearing on the question of establishing the District in accordance with the requirements of 30-A M.R.S.A. §5226, upon at least ten (10) days prior notice published in a newspaper of general circulation within the City; and

WHEREAS, the City desires to designate the District and to adopt the Development Program for the District; and

WHEREAS, it is expected that approval will be sought and obtained from the Maine Department of Economic and Community Development ("DECD"), approving the designation of the District and the adoption of the Development Program; and

NOW THEREFORE, BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF AUBURN, MAINE:

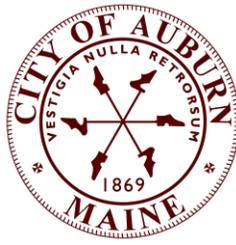
Section 1. The City hereby finds and determines that:

(a) At least twenty-five percent (25%), by area, of the real property within the District, as hereinafter designated, is in need of rehabilitation, redevelopment or conservation or is suitable for

Richard Whiting, Ward One
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Leroy G. Walker, Ward Five
Jason J. Levesque, Mayor

Stephen G. Milks, Ward Three
Dana Staples, At Large
Phillip L. Crowell, Jr., City Manager



City Council Order

commercial uses as defined in 30-A M.R.S.A. §5223(3); and

(b) The total area of the District does not exceed two percent (2%) of the total acreage of the City, and the total area of all development districts within the City (including the District). does not exceed five percent (5%) of the total acreage of the City; and

(c) The aggregate original assessed value of the District plus the original assessed value of all other existing tax increment financing districts in the City does not exceed five percent (5%) of the total value of taxable property within the City as of April 1, 2021; and

(d) The City Council has considered all evidence presented to it with regard to any adverse economic effect on or detriment to any existing business and has found and determined

that any such adverse economic effect on or detriment to any existing business is outweighed by the contribution expected to be made through the District and the adoption of the Development Program. The projects and improvements described in the Development Program will contribute to the economic growth and well-being of the City and the surrounding region, and will contribute to the betterment of the health, welfare and safety of the inhabitants of the City, including employment opportunities, a broadened and improved tax base and economic stimulus, and therefore constitutes a good and valid public purpose.

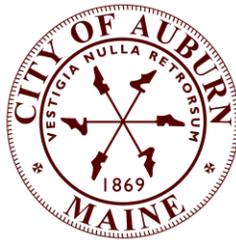
Section 2. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the City hereby designates the District and adopts the Development Program all as more particularly described in the Development Program presented to the City Council and such Development Program is hereby incorporated by reference into this vote as the Development Program for the District.

Section 3. Pursuant to the provisions of 30-A M.R.S.A. §5227, the percentage of increased assessed value to be retained in the District as captured assessed value and the term for which it will be retained is hereby established as set forth in the Development Program.

Section 4. The City Manager be, and hereby is, authorized, empowered and directed to submit the designation of the District and the Development Program to DECO for review and approval pursuant to the requirements of 30-A M.R.S.A. §5226(2).

Section 5. The foregoing designation of the District and adoption of the Development Program shall automatically become final and shall take full force and effect upon receipt by the City of approval of the designation of the District and adoption of the Development Program by DECO, without requirement of any further action by the City, the City Council, or any other party.

Section 6. The City Manager be and hereby is authorized and empowered, at his discretion, from time to time, to make such revisions and corrections to the Development Program or to the



City Council Order

scope, cost or description of the public improvements to be financed with tax increment revenues generated by the District as described in the Development Program, and to the exhibits to the Development Program, as the City Manager deems reasonably necessary or convenient, necessary in order to facilitate the process for review and approval of the District or the Development Program by DECD, or for any other reason so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the Development Program.

Section 7. This Order shall take effect immediately upon adoption.

Approved March 7, 2022, by the City Council, at a meeting duly convened and conducted in Auburn, Maine.

A TRUE COPY

ATTEST _____

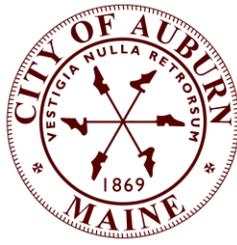
Susan Clements-Dallaire, City Clerk Date

Public hearing and passage on 3/7/2022 7-0.

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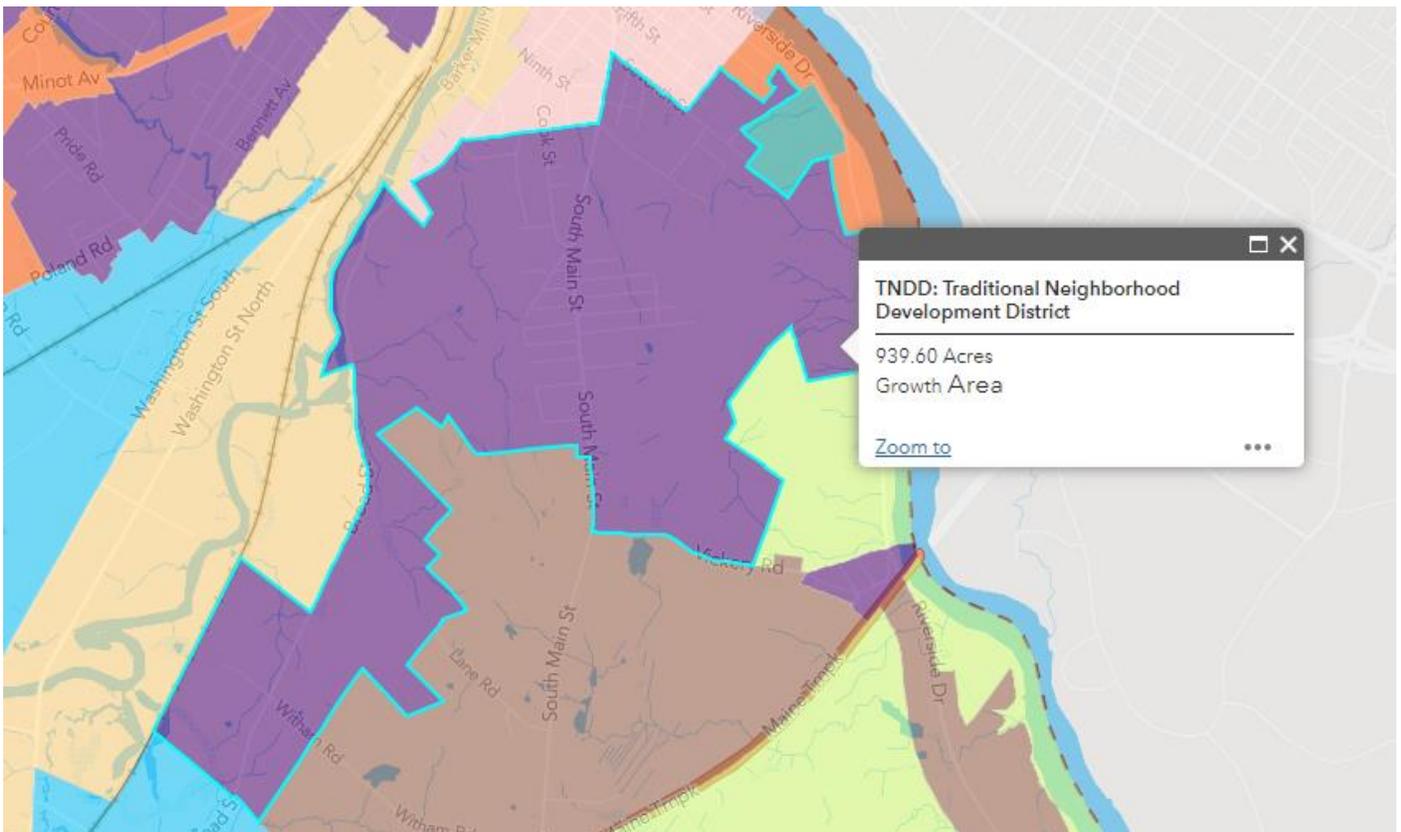


City Council Order

IN CITY COUNCIL

ORDERED, That the City Council direct staff to draft amendments consistent with the adopted Comprehensive Plan for consideration by the Planning Board and direct the Planning Board to review proposed amendments, hold Public Hearings on each and forward a recommendation back to the City Council on the following four amendments:

- a. **New Auburn and Broad Street Traditional Neighborhood District Form Based Code Expansion**

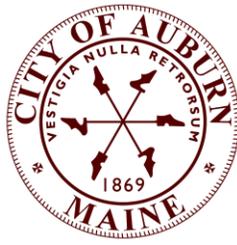


Initiate consideration of the Comprehensive Plan recommendation to expand the T.4.2 Traditional Downtown Neighborhood to the New Auburn Urban Residential Areas and to Broad Street as outlined on the adjacent Map. The area includes 936 acres within a designated Growth Area.

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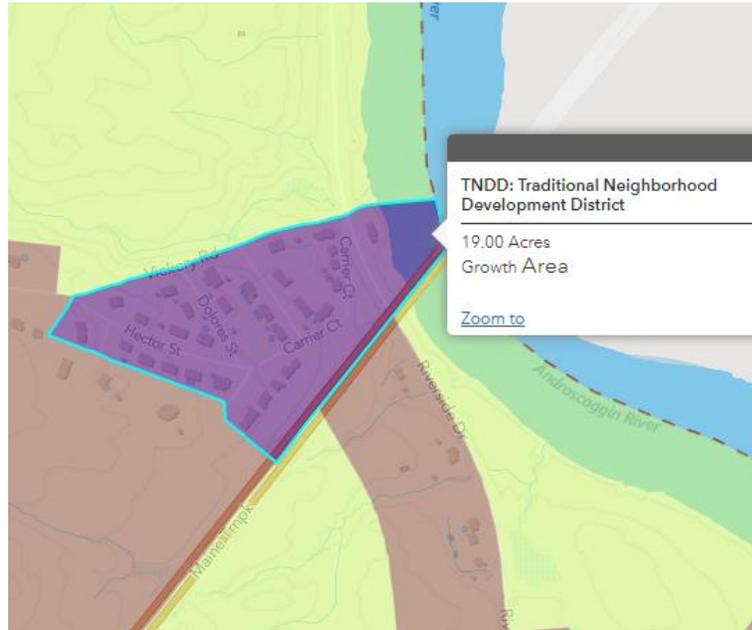
Stephen G. Milks, Ward Three
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City Council Order

b. Vickery Road Traditional Neighborhood District Form Based Code Expansion

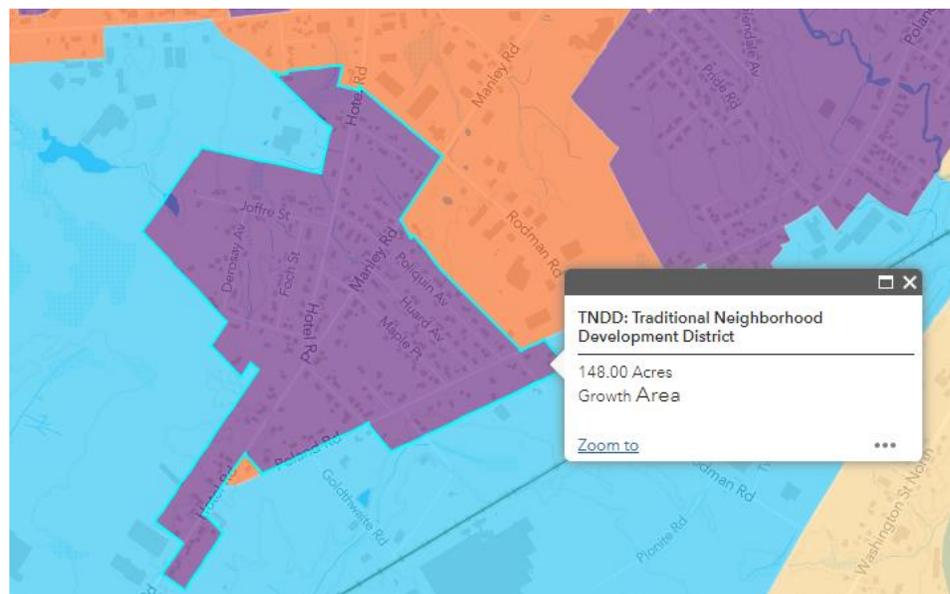
Initiate consideration of the Comprehensive Plan recommendation to expand T.4.2 Traditional Downtown Neighborhood to the Vickery area as outlined on the adjacent Map. The area includes 19 acres within a designated Growth Area.



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Road

c. Poland/Manley/Hotel Road Traditional Neighborhood District Form Based Code Expansion

Initiate consideration of the Comprehensive Plan recommendation to expand the T.4.2 Traditional Downtown Neighborhood to the Poland/Manley/Hotel Road Residential area as outlined on the adjacent Map. The area includes 148 acres within a designated Growth Area.



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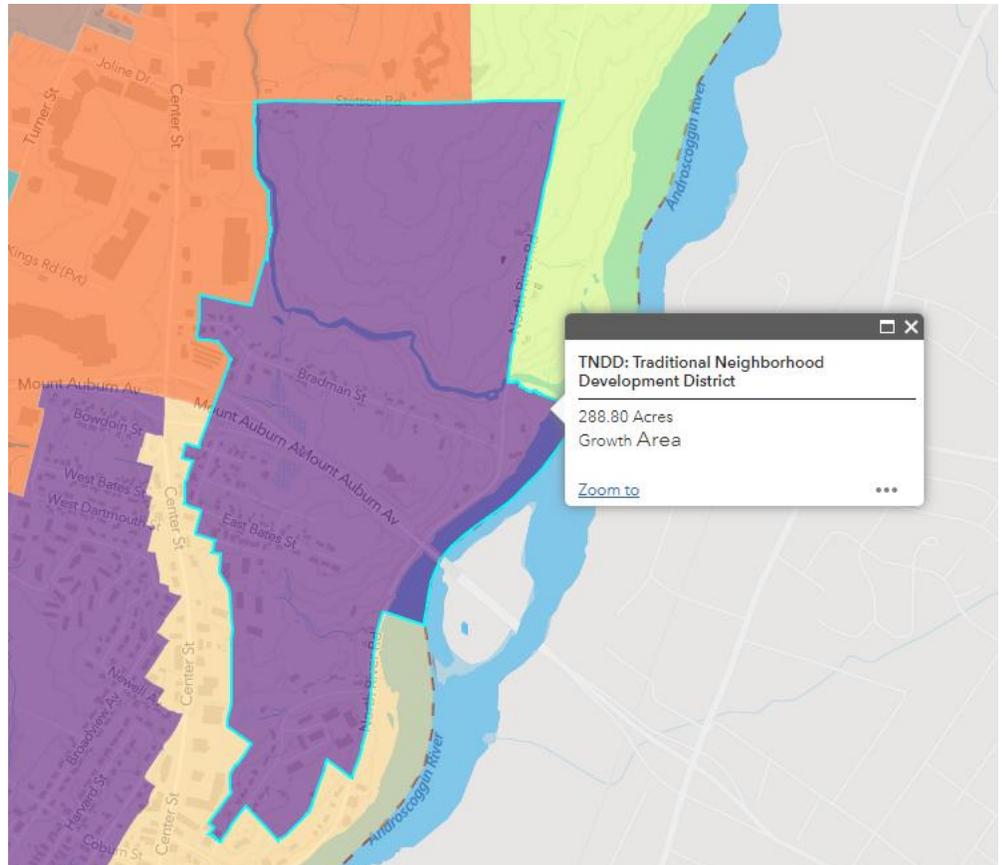
Stephen G. Milks, Ward Three
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City Council Order

d. Bates, Bradman, Stetson Traditional Neighborhood District Form Based Code Expansion

Initiate consideration of the Comprehensive Plan recommendation to expand the T.4.2 Traditional Downtown Neighborhood to the Bates, Bradman, Stetson Road Residential area as outlined on the adjacent Map. The area includes 288 acres within a designated Growth Area.

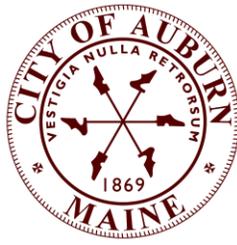


Passage on 3/7/2022, 7-0.

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ORDER 37-03072022

City Council Order

IN CITY COUNCIL

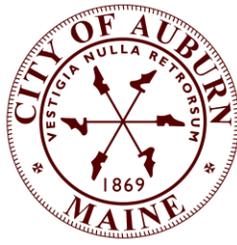
ORDERED, that the City of Auburn Allocate Five Hundred Thousand (\$500,000) dollars of ARPA Funds to relocate and expand the Business and Community Development Department to a location the will better serve our residents and allow for expanded services in response to the impacts of the COVI-19 Pandemic.

Passage on 3/7/2022, 7-0.

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ORDER 38-03072022

City Council Order

IN CITY COUNCIL

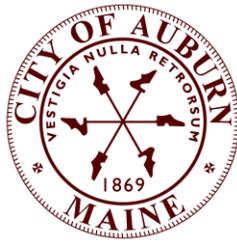
ORDERED, the City of Auburn allocate Five Hundred Thousand Dollars (\$500,000) of ARPA Funding to create an Economic Development Revolving Loan Pool conforming to the Rules and Guidance provided by the US Treasury Department.

Passage on 3/7/2022, 7-0.

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ORDER 39-03072022

City Council Order

IN CITY COUNCIL

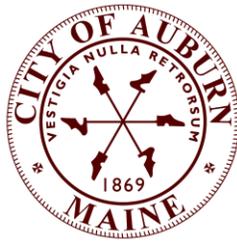
ORDERED, that the City of Auburn reallocate Fifty Thousand Dollars (\$50,000) of the original ARPA Funds (\$250,000) allocated under order 75-07192021 to be used for Maine residents owning rental property in Auburn for the same purposes and benefits.

Passage on 3/7/2022, 7-0.

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ORDER 40-03212022

City Council Order

IN CITY COUNCIL

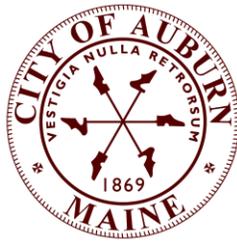
ORDERED, that the City Council hereby appoints David Griswold to the Sustainability and Natural Resource Management Board with a term expiration of 4/1/2025.

Passage on 3/21/2022, 7-0.

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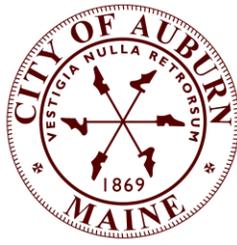
ORDER 40-03212022

City Council Order

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ORDER 41-03212022

City Council Order

IN CITY COUNCIL

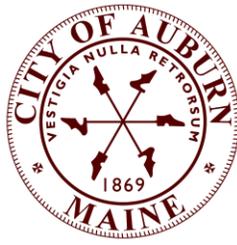
ORDERED, that the City Council hereby appoints Ralph Harder to the Sustainability and Natural Resource Management Board with a term expiration of 4/1/2024.

Passage on 3/21/2022, 7-0.

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ORDER 42-03212022

City Council Order

IN CITY COUNCIL

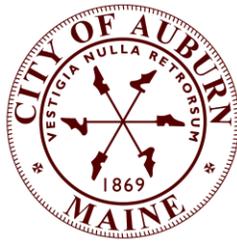
ORDERED, that the City Council hereby appoints William Sylvester to the Sustainability and Natural Resource Management Board with a term expiration of 4/1/2024.

Passage on 3/21/2022, 7-0.

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ORDER 43-03212022

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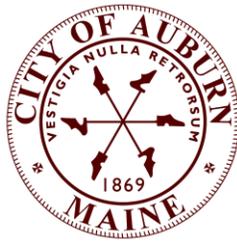
ORDERED, that the City Council hereby appoints Jane Costlow to the Sustainability and Natural Resource Management Board with a term expiration of 4/1/2023.

Passage on 3/21/2022, 7-0.

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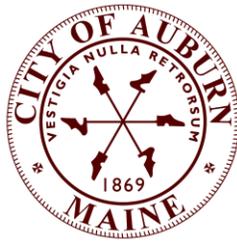
ORDER 43-03212022

City Council Order

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ORDER 44-03212022

City Council Order

IN CITY COUNCIL

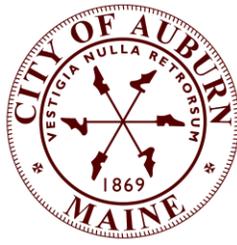
ORDERED, that the City Council hereby re-appoints Karen Scammon as the City Tax Assessor for a two-year term ending 1/31/2023 as recommended by the City Manager.

Passage on 3/21/2022, 7-0.

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ORDER 45-03212022

City Council Order

IN CITY COUNCIL

ORDERED, that the Auburn City Council allocate \$50,000. of ARPA (American Rescue Plan Act) funds to provide assistance to non-profit organizations who offer outdoor recreational activities and have been negatively impacted by the Covid-19 pandemic.

Passage on 3/21/2022, 7-0.

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